

# FILING INSTRUCTIONS

## RELEASE 54

Below are the filing instructions for Release 54 of *Encyclopedia of Rating and Local Taxation*. Please remove and discard the specified old pages and insert the new ones as indicated below. However, before filing this release, please ensure that Release 53 has been filed. The filing record card indicates details of the most recently filed release.

Remember to look at the illustrated filing guide at the end of the Service Information section if you have any difficulty filing in the new pages.

The checklist (which you will find behind these filing instructions) contains a complete list of pages your looseleaf should contain after you have filed this release.

For the most up-to-date version of these filing instructions, please visit the subscriber information page at [www.sweetandmaxwell.co.uk](http://www.sweetandmaxwell.co.uk)

## VOLUME 1

	<i>Remove old pages</i>	<i>Insert new pages</i>
Preliminary pages	Filing Instructions F.1–F.4 Checklist C.1–C.8	Filing Instructions F.1–F.4 Checklist C.1–C.8
Title pages	i–iv	i–iv
Service Information	Service Information 1–6 Missing Pages Request Form	Service Information 1–6 Missing Pages Request Form
Tables	Table of Cases 1–34 Table of Statutes 1–16 Table of S.I.s 1–34	Table of Cases 1–34 Table of Statutes 1–16 Table of S.I.s 1–34
Pt. IIA: Local Government Finance Act 1988	2033–2034 2060/1–2060/2 2071–2072*	2033–2034/2 2060/1–2060/2 2071–2072
<i>*Please do not remove pages 2072/1–2072/2</i>	2135–2136 2139–2140/2	2135–2136 2139–2140/2

FILING INSTRUCTIONS

	<i>Remove old pages</i>	<i>Insert new pages</i>
<u>Local Government Finance Act 1992</u>		
	2209–2210	2209–2210
<i>* Please do not remove pages 2282/3–2282/30</i>	2281–2282/2*	2281–2282/2
	2289–2290	2289–2290/0/2
<u>Pt. III: Other Acts</u>		
<i>*include all stroke pages</i>	3032/1–3032/2	3032/1–3032/2
<u>Pt. IV: Rules and Orders</u>		
	4005–4006	4005–4006
	4057–4058/2	4057–4058/2
<i>*Please do not remove pages 4158/1–4158/2</i>	4157–4158*	4157–4158
<i>*Please do not remove pages 4176/1–4176/2</i>	4175–4176*	4175–4176
	4191–4192	4191–4192
	4212/1–4212/2	4212/1–4212/2/2
	4611–4612	4611–4612/2
	4615–4618	4615–4618/2
	4621–4624	4621–4624/6
<i>*Please do not remove pages 4688/1–4688/2</i>	4687–4688*	4687–4688
	4783–4786	4783–4786/2
	4837–4838	4837–4838/2
	4841–4842	4841–4842/2
	4949–4950	4949–4952
<u>Index</u>		
	[1]–[46]	[1]–[46]

You have now finished filing Volume 1

*Remove old pages*  
**VOLUME 2**

*Insert new pages*

Title pages	_____	_____
	i-iv	i-iv
Pt. VI: Court Rules	_____	_____
	6051-6052	6051-6052
	6079-6080	6079-6080
	6080/5-6080/8	6080/5-6080/8
	6087-6088	6087-6088
	6093-6096	6093-6096
	6099-6100	6099-6100/2
	6102/1-6102/4	6102/1-6102/4/2
	6102/7-6102/8	6102/7-6102/8
	6102/13-6102/14	6102/13-6102/16
	6105-6108	6105-6108
	6147-6148/2	6147-6148/8
	6176/3-6176/4	6176/3-6176/4
	6193-6194	6193-6194/2
	6197-6198	6197-6198/2
	6203-6204/2	6203-6204/2
	6209-6212	6209-6212/2
Pt. VII Selected Cases	_____	_____
	7005-7006	7005-7006
<i>*Please insert after page 7090/40</i>	7090/41-7090/48	*7090/41-7090/52
Pt. IV Lands Tribunal Cases	_____	_____
	7137-7138	7137-7138
	7777-7778	7777-7800
Case Notes	_____	_____
<i>*Please insert after page 8004</i>	-	*8004/1-8004/2
	8053-8054	8053-8056
Index	_____	_____
	[1]-[46]	[1]-[46]

You have now finished filing Volume 2

FILING INSTRUCTIONS