

FILING INSTRUCTIONS

RELEASE 100

Below are the filing instructions for Release 100 of *Practical Commercial Precedents*. Please remove and discard the specified old pages and insert the new ones as indicated below. However, before filing this release, please ensure that Release 99 has been filed. The filing record card indicates details of the most recently filed release.

Remember to look at the illustrated filing guide at the end of the Service Information section if you have any difficulty filing in the new pages.

The checklist (which you will find behind these filing instructions) contains a complete list of pages your looseleaf should contain after you have filed this release.

For the most up-to-date version of these filing instructions, please visit <http://www.sweetandmaxwell.co.uk>.

If you discover that pages are missing, or that you do not have the most recent version of a page please complete our online form <http://www.sweetandmaxwell.co.uk/customer-support/subscriptions/order-missing-pages.aspx>. If you are missing a whole release or volume please email TRLUKI.CS@thomsonreuters.com.

VOLUME 1

| | <i>Remove old pages</i> | <i>Insert new pages</i> |
|------------------------------------|------------------------------------|---------------------------|
| Filing Instructions | 1 – 4 | 1 – 4 |
| Checklist | 1 – 18 | 1 – 18 |
| Contents | Vol 1:i – Vol 1:xviii | Vol 1:i – Vol 1:xviii |
| Service Information | Service Information/1 – 8 | Service Information/1 – 4 |
| Tables | | |
| Supplementary Table of Cases | SuppCases/1 – SuppCases/2 | _____ |
| | Cases/1 – Cases/18 | Cases/1 – Cases/20 |
| Supplementary Table of Statutes | SuppStatutes/1 – SuppStatutes/2 | _____ |
| | Statutes/1 – Statutes/26 | Statutes/1 – Statutes/26 |

FILING INSTRUCTIONS

Supplementary
Table of Statutory
Instruments

SuppSIs/1 – SuppSIs/2

Statutory Instruments/1 –
Statutory Instruments/10

Statutory Instruments/1 –
Statutory Instruments/10

Index to Volume 1

Supplementary Index 1/1 –
Supplementary Index 1/2
Index 1/1 – Index 1/26

Index 1/1 – Index 1/26

You have now finished filing Volume 1

VOLUME 2

| Contents | <i>Remove old pages</i> | <i>Insert new pages</i> |
|--------------------------------|---|--|
| I Internet | I0/1 – I0/2 | I0/1 – I0/2 |
| L Supply of Goods and Services | L3/5 – L3/6 L3/33 – L3/34 L8/3 – L8/4 L8/41 – L8/42 | L3/5 – L3/8 L3/33 – L3/36 L8/3 – L8/4 L8/41 – L8/42 |
| M Franchising | M1/23 – M1/26 M1/28A – M1/28B M1/31 – M1/36 M1/51 – M1/58 M1/65 – M1/66 M1/91 – M1/112 | M1/23 – M1/26B M1/28A – M1/28D M1/31 – M1/36B M1/51 – M1/58 M1/65 – M1/66B M1/91 – M1/112 |

You have now finished filing Volume 2

VOLUME 3

| Contents | <i>Remove old pages</i> | <i>Insert new pages</i> |
|--------------------------------|---|--|
| I Internet | I0/1 – I0/2 | I0/1 – I0/2 |
| L Supply of Goods and Services | L3/5 – L3/6 L3/33 – L3/34 L8/3 – L8/4 L8/41 – L8/42 | L3/5 – L3/8 L3/33 – L3/36 L8/3 – L8/4 L8/41 – L8/42 |
| M Franchising | M1/23 – M1/26 M1/28A – M1/28B M1/31 – M1/36 M1/51 – M1/58 M1/65 – M1/66 M1/91 – M1/112 | M1/23 – M1/26B M1/28A – M1/28D M1/31 – M1/36B M1/51 – M1/58 M1/65 – M1/66B M1/91 – M1/112 |
| Index to Volume 3 | Supplementary Index 3/1 – 3/2 Index 3/1 – Index 3/36 | _____ |

You have now finished filing Volume 3

VOLUME 4

| | <i>Remove old pages</i> | <i>Insert new pages</i> |
|--|-------------------------------|-------------------------|
| Contents | Vol 4:i – Vol 4:viii | Vol 4:i – Vol 4:viii |
| Q Merchandising and Sponsorship | Q0/1 – Q0/2 | Q0/1 – Q0/2 |
| T Sport | T0/1 – T0/2 | T0/1 – T0/2 |
| Index to Volume 4 and the Work | Supplementary Index 4/1 – 4/4 | |
| | Index 4/1 – Index 4/128 | Index 4/1 – Index 4/130 |

You have now finished filing Volume 4
You have now finished filing this release

FILING INSTRUCTIONS