

FILING INSTRUCTIONS

RELEASE 16

Below are the filing instructions for Release 16 of *Negotiating International Software Licences and Data Transfer Agreements*. Please remove and discard the specified old pages and insert the new ones as indicated below. However, before filing this release, please ensure that Release 15 has been filed. The filing record card indicates details of the most recently filed release.

Remember to look at the illustrated filing guide at the end of the Service Information section if you have any difficulty filing in the new pages.

The checklist (which you will find behind these filing instructions) contains a complete list of pages your looseleaf should contain after you have filed this release.

Filing instructions can also be found on the subscription information page at www.sweetandmaxwell.co.uk.

Remove old pages

Insert new pages

Preliminary pages

Filing Instructions FI-1 – FI-2
Checklist CL-1 – CL-4
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Filing Instructions FI-1 – FI-2
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The Companion CD
Instructions for Use 1–4

The Companion CD
Instructions for Use 1–4

Service Information

Missing Pages Request Form

Missing Pages Request Form

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1-22/9 – 1-22/10
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Chapter 7: Getting the Content Right

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Remove old pages

Insert new pages

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