

FILING INSTRUCTIONS

RELEASE 9

Below are the filing instructions for Release 9. Please remove and discard the specified old pages and insert the new ones as indicated below. However, before filing this release, please ensure that Release 8 has been filed. The filing record card indicates details of the most recently filed release.

Remember to look at the illustrated filing guide at the end of the Service Information section if you have any difficulty filing in the new pages.

The checklist (which you will find behind these filing instructions) contains a complete list of pages your looseleaf should contain after you have filed this release.

For the most up-to-date version of these filing instructions, please visit the subscriber information page at www.sweetandmaxwell.co.uk.

	<i>Remove old pages</i>	<i>Insert new pages</i>
Preliminary pages	Title Pages i – iv	Title Pages i – iv
Table of contents	Contents 3 – 8 Contents 11 – 12 Contents 25 – 28 Contents 31 – 32 Contents 35 – 36	Contents 3 – 8 Contents 11 – 12 Contents 25 – 28 Contents 31 – 32 Contents 35 – 36
2. Funding	2017 – 2018/2	2017 – 2018/2
3. Limitation	3001 – 3002 3007 – 3008	3001 – 3002 3007 – 3010
4. Parties and Capacity	4001 – 4002 4005 – 4008/2 4011 – 4022* 4025 – 4026 4029 – 4030* 4033 – 4034 4039 – 4042 4055 – 4058	4001 – 4002 4005 – 4008/2 4011 – 4022/2 4025 – 4026 4029 – 4030 4033 – 4034 4039 – 4042 4055 – 4058

* Including
intermediary stroke
pages

* Do not remove pages
4030/1 and 4030/2

	<i>Remove old pages</i>	<i>Insert new pages</i>
5. Pre-Action Protocol		
<i>* Including intermediary stroke pages</i>	5001 – 5008/2*	5001 – 5008/4
<i>* Including intermediary stroke pages</i>	5019 – 5042*	5019 – 5056
6. Issue and Claimant's Statements of Case		
	6001 – 6002/2	6001 – 6002/2
7. Schedules and Counter-Schedules		
	7005 – 7012/2	7005 – 7012/4
	7015 – 7016	7015 – 7016
	7027 – 7036	7027 – 7036/2
8. Provisional Damages		
	8001 – 8002	8001 – 8002
	8015 – 8018	8015 – 8018
9. Service of Claim Forms and Extension of Time		
	9001 – 9002/2	9001 – 9002/2
	9005 – 9014	9005 – 9014
12. Third Party (Additional) Actions (Part 20)		
	12001 – 12002	12001 – 12002
	12005 – 12008	12005 – 12010
17. Default and Summary Judgment		
	17007 – 17008	17007 – 17008/2
	17019 – 17020	17019 – 17020
18. Striking Out and Relief from Sanctions		
	18020/1 – 18020/2	18020/1 – 18020/2
	18029 – 18030	18029 – 18032
19. Interim Payments		
<i>* Including intermediary stroke pages</i>	19009 – 19012*	19009 – 19014
23. Expert Evidence		
	23015 – 23016	23015 – 23016
	23021 – 23022/2	23021 – 23022/2
	23055 – 23056	23055 – 23056
25. Part 36 Offers and Payments		
<i>* Including intermediary stroke pages</i>	25003 – 25010*	25003 – 25010/2

Remove old pages

Insert new pages

26. Mediation and Alternative Dispute Resolution

** Do not remove pages
26002/1 – 26002/2*

26001 – 26002*

26001 – 26002

28. Trials

28003 – 28004

28003 – 28004/2

28007 – 28010

28007 – 28010

29. Costs

29001 – 29002

29001 – 29002

31. Enforcement

31008/1 – 31008/2

31008/1 – 31008/2

32. Periodical Payment Orders and Managing Awards

32001 – 32010/2

32001 – 32010/2

32013 – 32020

32013 – 32020

32023 – 32024/4

32023 – 32024/8

32027 – 32030

32027 – 32030

33. Fatal Accidents

33008/3 – 33008/4/2

33008/3 – 33008/4/2

34. Industrial Diseases

34001 – 34004

34001 – 34004/2

** Including
intermediary stroke
pages*

34006/1 – 34006/4*

34006/1 – 34006/8

36. Group Actions

36012/1 – 36012/2

36012/1 – 36012/2

37. CICA Applications

37001 – 37002

37001 – 37002

37014/31 – 37030

37014/31 – 37016

38. MIB Claims

38014/1 – 38014/4

38014/1 – 38014/4

40. Ethical Issues

40005 – 40006/2

40005 – 40006/2

** Do not remove pages
40014/1 – 40014/4*

40011 – 40014*

40011 – 40014/0/2

40014/5 – 40014/6

40014/5 – 40014/8

42. Dishonest Claims

** Insert after page
41018*

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New divider card 42*

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42001 – 42022

	<i>Remove old pages</i>	<i>Insert new pages</i>
Service Information		
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	Checklist 1 – 6	Checklist 1 – 6
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You have now finished filing this release