

# FILING INSTRUCTIONS

## RELEASE 18

Below are the filing instructions for Release 18. Please remove and discard the specified old pages and insert the new ones as indicated below. However, before filing this release, please ensure that Release 17 has been filed. The filing record card indicates details of the most recently filed release.

Remember to look at the illustrated filing guide at the end of the Service Information section if you have any difficulty filing in the new pages.

The checklist (which you will find behind these filing instructions) contains a complete list of pages your looseleaf should contain after you have filed this release.

For the most up-to-date version of these filing instructions, please visit the subscriber information page at [www.sweetandmaxwell.co.uk](http://www.sweetandmaxwell.co.uk).

	<i>Remove old pages</i>	<i>Insert new pages</i>
<b>Preliminaries</b>		
	i – ii	i – ii
<b>2. Funding</b>		
	2005 – 2006	2005 – 2006/2
<i>*including all stroke pages</i>	2033 – 2040*	2033 – 2042
<b>4. Parties and Capacity</b>		
	4005 – 4006	4005 – 4006/2
	4040/7 – 4040/10	4040/7 – 4040/12
	4065 – 4068	4065 – 4068
<b>5. Pre-Action Protocol</b>		
	5003 – 5004	5003 – 5004
	5019 – 5022	5019 – 5022/0/2
	5022/9 – 5022/10	5022/9 – 5022/10
<b>9. Service and Extension</b>		
	9001 – 9002/2	9001 – 9002/2
	9005 – 9006	9005 – 9006/2
<i>*including all stroke pages</i>	9009 – 9014*	9009 – 9016
<b>15. Fast-track Case Management</b>		
	15001 – 15002	15001 – 15002
	15007 – 15008	15007 – 15008
	15013 – 15016	15013 – 15016
<b>16. Multi-track Case Management</b>		
	16001 – 16006/2	16001 – 16006/2
	16007 – 16008/4	16007 – 16008/2

**17. Default and Summary Judgment**

17007 – 17008/2	17007 – 17008/2
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**18. Striking Out and Relief From Sanctions**

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18017 – 18018	18017 – 18018
18023 – 18028	18023 – 18030

**20. Disclosure**

<i>*Do not delete subsequent stroke pages</i>	20011 – 20012*	20011 – 20012
	20025 – 20026	20025 – 20026/2
	20033 – 20036	20033 – 20036

**23. Expert Evidence**

23024/3 – 23024/6	23024/3 – 23024/6
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**25. Part 36 Offers and Payments**

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**29. Costs**

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29005 – 29006	29005 – 29006/2
29015 – 29016	29015 – 29016
29019 – 29022	29019 – 29022

**30. Appeals**

30005 – 30008	30005 – 30008
30021 – 30022	30021 – 30022

**32. Periodical Payments Orders and Managing Awards**

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32007 – 32010/2	32007 – 32010/2
32011 – 32012	32011 – 32012
32017 – 32018	32017 – 32018/2
32021 – 32022	32021 – 32022/2
32025 – 32028	32025 – 32028

**33. Fatal Accidents**

	33001 – 33002/2	33001 – 33002/2
<i>*including all stroke pages</i>	33043 – 33062*	33043 – 33056

**34. Industrial Diseases**

34001 – 34002	34001 – 34002/2
34017 – 34018	34017 – 34018
34050/9 – 34050/10	34050/9 – 34050/10/2
34050/15 – 34050/22	34050/15 – 34050/22/2

**36. Group Actions**

36003 – 36004	36003 – 36004
36009 – 36010	36009 – 36010/2
36014/3 – 36014/4	36014/3 – 36014/4

**Service Information**

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**Tables**

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*You have now finished filing.*

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