

# FILING INSTRUCTIONS

## RELEASE 54

Below are the filing instructions for Release 54 of *Handbook of Rent Review*. Please remove and discard the specified old pages and insert the new ones as indicated below. However, before filing this release, please ensure that Release 53 has been filed. The filing record card indicates details of the most recently filed release.

Remember to look at the illustrated filing guide at the end of the Service Information section if you have any difficulty filing in the new pages.

The checklist (which you will find behind these filing instructions) contains a complete list of pages your looseleaf should contain after you have filed this release.

For the most up-to-date version of these filing instructions, please visit [www.sweetandmaxwell.co.uk/catalogue/looseleafs](http://www.sweetandmaxwell.co.uk/catalogue/looseleafs).

|   | <i>Remove old pages</i>   | <i>Insert new pages</i>   |
|---|---|---|
| <b>Preliminary pages</b>  | Filing Instructions 1 to 2<br>Checklist 1 to 2                              | Filing Instructions 1 to 2<br>Checklist 1 to 4  |
| <b>Service Information</b>  | Service Information 1 to 4<br>Missing Pages Request Form                    | Service Information 1 to 4<br>Missing Pages Request Form  |
| <b>Blue Page Supplement</b>   | S1 to S40   | S1 to S42   |
| <b>Tables*</b>  |   |   |
| <i>*Please insert supplementary tables before the relevant main table</i> |   |   |
| <b>Supp Cases</b>   | —   | 1 to 2  |
| <b>Supp Statutes</b>  | —   | 1 to 2  |
| <b>Supp SIs</b>   | —   | 1 to 2  |
| <b>Index*</b>   |   |   |
| <i>*Please insert the supplementary index before the main index</i>       |   |   |
| <b>Supp Index</b>   | —   | 1 to 2  |
| <b>Chapter 11</b>   | 1101 to 1154  | 1101 to 1166  |
| <b>Digest of Cases</b>  | DC1 to DC2<br>DC5 to DC8/2<br>DC8/3 to DC8/10<br>—<br>DC297 to DC298/2<br>— | DC1 to DC2<br>DC5 to DC8/2/2<br>DC8/3 to DC8/8<br>DC66/1 to DC66/2*<br>DC198/1 to DC198/2<br>DC297 to DC298/2<br>DC330/3 to DC330/4 |
| <i>*Please insert after DC66</i>  | —   |   |
| <i>*Please insert after DC198</i>   | —   |   |
| <i>*Please insert after DC330/2</i>                                       | —   |   |

**You have now finished filing this release**

