

# FILING INSTRUCTIONS

## RELEASE 58

Below are the filing instructions for Release 58 of the *Employment Law Manual*. Please remove and discard the specified old pages and insert the new ones as indicated below. However, before filing this release, please ensure that Release 57 has been filed. The filing record card indicates details of the most recently filed release.

Remember to look at the illustrated filing guide at the end of the Service Information section if you have any difficulty filing in the new pages.

The checklist (which you will find behind these filing instructions) contains a complete list of pages your looseleaf should contain after you have filed this release.

### VOLUME 1

	<i>Remove old pages</i>	<i>Insert new pages</i>
<b>Preliminary pages</b>	Filing Instructions 1—2 Checklist 1—6 Title pages i—vi	Filing Instructions 1—2 Checklist 1—2 Title pages i—vi
<b>Service Information</b>	0001—0010	0001—0010
<b>Tables</b>		
<b>Supp Cases</b>	001—004	—
<b>Cases</b>	101—136	101—136
<b>Supp Statutes</b>	005—006	—
<b>Statutes</b>	201—214	201—214
<b>Supp Statutory Instruments</b>	007—008	—
<b>Statutory Instruments</b>	301—310	301—312
<b>Chapter 2</b>	2-26/3—2-26/4	2-26/3—2-26/4
<b>Chapter 5</b>	5-05—5-06/2 5-17—5-18 5-21—5-28/2 5-39—5-42*	5-05—5-06/2 5-17—5-18 5-21—5-28/2 5-39—5-42
*Please do not remove 5-42/1—5-42/2	5-45—5-50	5-45—5-50
<b>Chapter 5A</b>	5A-01—5A-36	5A-01—5A-36/6
<b>Chapter 7</b>	7-01—7-10	7-01—7-10
<b>Chapter 13</b>	13-01—13-08 13-27—13-28/2 13-35—13-40 13-43—13-46 13-53—13-56 13-58/3—13-58/16 13-77—13-80	13-01—13-08 13-27—13-28/2 13-35—13-40/2 13-43—13-46 13-53—13-56 13-58/3—13-58/16 13-77—13-80/2
<b>Chapter 16</b>	16-05—16-06 16-21—16-22 16-45—16-46	16-05—16-06/2 16-21—16-22 16-45—16-46

***Remove old pages***

***Insert new pages***

**Index**

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Supp Index 1—Supp Index 2  
Index 1—Index 22

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Index 1—Index 22

**You have now finished filing this release**