

# FILING INSTRUCTIONS

## RELEASE 19

Below are the filing instructions for Release 19 of *Best Value*. Please remove and discard the specified old pages and insert the new ones as indicated below. However, before filing this release, please ensure that Release 18 has been filed. The filing record card indicates details of the most recently filed release.

Remember to look at the illustrated filing guide at the end of the Service Information section if you have any difficulty filing in the new pages.

The checklist (which you will find behind these filing instructions) contains a complete list of pages your looseleaf should contain after you have filed this release.

For the most up-to-date version of these filing instructions, please visit <http://www.sweetandmaxwell.co.uk/catalogue/looseleafs>.

## VOLUME 1

### *Remove old pages*

### *Insert new pages*

#### **Preliminary pages**

Filing Instructions 1–4	Filing Instructions 1–4
Checklist 1–6	Checklist 1–4
Service Information SI/3–SI/4	Service Information SI/3–SI/4
Missing Pages Request Form	Missing Pages Request Form

#### **Contents**

*\*include all stroke pages*

Contents/1–Contents/10*	Contents/1–Contents/6
Contents/33–Contents/34	Contents/33–Contents/34
Contents/37–Contents/40	Contents/37–Contents/40

#### **Tables**

<b>Table of Cases</b>	1–4	1–4
<b>Table of Statutes</b>	1–18	1–18
<b>Table of SIs</b>	1–6	1–6
<b>Table of European Legislation</b>	1–2	1–2
<b>Table of Bills</b>	1–2	1–2
<b>Table of Figures</b>	1–4	1–4
<b>Table of Treaties and Conventions</b>	1–2	1–2

#### **Bulletin**

*\*insert after Bulletin 18*

BULL0071–BULL0074\*

<b>Section A</b>		
<b>Chapter A1</b>	A1025–A1028	A1025–A1028
<b>Section B</b>		
<b>Chapter B1</b> <i>*entire chapter replaced</i>	B1001–B1004*	B1001–B1004
<b>Chapter B3</b> <i>*entire chapter replaced</i>	B3001–B3028*	B3001–B3018
<b>Chapter B4</b> <i>*entire chapter replaced</i>	B4001–B4010*	B4001–B4006
<b>Chapter B5</b> <i>*entire chapter replaced</i>	B5001–B5012*	B5001–B5010
<b>Section C</b>		
<b>Chapter C1</b> <i>*entire chapter replaced</i>	C1001–C1006*	C1001–C1002
<b>Chapter C2</b> <i>*entire chapter replaced</i>	C2001–C2014*	C2001–C2010
<b>Chapter C3</b> <i>*entire chapter replaced</i>	C3001–C3014*	C3001–C3014
<b>Chapter C4</b> <i>*entire chapter replaced</i>	C4001–C4016*	C4001–C4012
<b>Chapter C5</b> <i>*entire chapter replaced</i>	C5001–C5004*	C5001–C5010
<b>Chapter C6</b> <i>*entire chapter removed</i>	C6001–C6020*	—
<b>Chapter C7</b> <i>*entire chapter removed</i>	C7001–C7036*	—
<b>Chapter C8</b> <i>*entire chapter removed</i>	C8001–C8022*	—
<b>Chapter C9</b> <i>*entire chapter removed</i>	C9001–C9020*	—
<b>Chapter C10</b> <i>*entire chapter removed</i>	C10001–C10018*	—
<b>Chapter C11</b> <i>*entire chapter removed</i>	C11001–C11010*	—
<b>Section I</b>		

<b>Chapter I4</b>	I4009–I4010	I4009–I4010
<b>Chapter I9</b> <i>*entire chapter temporarily removed</i>	I9001–I9020*	I9001–I9002
<b>Chapter I0</b> <i>*entire chapter temporarily removed</i>	I10001–I10010*	I10001–I10002
<b>Section L</b>		
<b>Chapter L1</b> <i>*entire chapter replaced</i>	L1001–L1002*	L1001–L1002
<b>Chapter L2</b> <i>*entire chapter replaced</i>	L2001–L2026*	L2001–L2028

**You have now finished filing Volume 1**

**VOLUME 2**

	<i>Remove old pages</i>	<i>Insert new pages</i>
<b>Appendices</b>		
<hr/>		
<b>Appendix 1</b>	1-2	1-2
	APP1061-APP1080	APP1061-APP1090
	APP1249-APP1250	APP1249-APP1262
<b>Appendix 2*</b>	1-2	1-2
<i>*entire Appendix replaced</i>	APP2001-APP2118	APP2001-APP2036
<b>Appendix 3*</b>	1-2	1-2
<i>*entire Appendix replaced</i>	APP3001-APP3016/38	APP3001-APP3016/56
	APP3105-APP3106	APP3105-APP3106
	APP3287-APP3326	APP3377-APP3380
	APP3333-APP3384	—
<b>Index</b>		
<hr/>		
<b>Supp. Index</b>	—	Supplementary Index 1 –
<i>*insert before main index</i>		Supplementary Index 4

**You have now finished filing Volume 2**