

# FILING INSTRUCTIONS

## RELEASE 26

Below are the filing instructions for Release 26 of *Practical Lease Precedents*. Please remove and discard the specified old pages and insert the new ones as indicated below. However, before filing this release, please ensure that Release 25 has been filed. The filing record card indicates details of the most recently filed release.

Remember to look at the illustrated filing guide at the end of the Service Information section if you have any difficulty filing in the new pages.

The checklist (which you will find behind these filing instructions) contains a complete list of pages your looseleaf should contain after you have filed this release.

For the most up-to-date version of these filing instructions, please visit the subscriber information page at [www.sweetandmaxwell.co.uk](http://www.sweetandmaxwell.co.uk).

## VOLUME 1

### *Remove old pages*

FIs 1 to FIs 4  
Checklist 1 to Checklist 8

### *Insert new pages*

FIs 1 to FIs 4  
Checklist 1 to Checklist 8

**Preliminary Pages** \_\_\_\_\_  
iii to iv iii to iv

**Service Information** \_\_\_\_\_  
Missing Pages Request Missing Pages Request

**Forms 3: Industrial Property** \_\_\_\_\_  
3/1 to 3/68 3/1 to 3/166\*  
\*Replacing entire section

**Forms 4: Other Business Property** \_\_\_\_\_  
4/1 to 4/150 4/1 to 4/428  
\*Replacing entire section

**Forms 5B: Long Residential Lettings** \_\_\_\_\_  
5B/13 to 5B/14 5B/13 to 5B/14  
5B/187 to 5B/188 5B/187 to 5B/188

**You have now finished filing Volume 1**

**VOLUME 2**

*Remove old pages*

*Insert new pages*

**Preliminary Pages**

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i to ii

i to ii

**Forms 6: Rural Property**

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6/35 to 6/36  
6/141 to 6/142  
6/165 to 6/166  
6/273 to 6/274  
6/283 to 6/284

6/35 to 6/36  
6/141 to 6/142  
6/165 to 6/166  
6/273 to 6/274  
6/283 to 6/284

**Forms 7: Miscellaneous**

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7/77 to 7/78

7/77 to 7/78

**Precedent Clauses**

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8/18A to 8/18B	8/18A to 8/18B
8/19 to 8/22B	8/19 to 8/22B
8/26A to 8/26B	8/26A to 8/26B
8/35 to 8/36	8/35 to 8/36
8/51 to 8/52	8/51 to 8/52
8/54A to 8/54B	8/54A to 8/54B
8/61 to 8/64	8/61 to 8/64
8/67 to 8/68B	8/67 to 8/68B
8/71 to 8/72	8/71 to 8/72
8/81 to 8/86B	8/81 to 8/86B
8/91 to 8/94	8/91 to 8/94
8/94C to 8/94D	8/94C to 8/94D
8/95 to 8/96	8/95 to 8/96
8/98A to 8/122B*	8/98A to 8/122B*
*Including all stroke pp	
8/126A to 8/126B	8/126A to 8/126B
8/136A to 8/136B	8/136A to 8/136B
8/141 to 8/142B	8/141 to 8/142B
8/147 to 8/148B	8/147 to 8/148B
8/153 to 8/154	8/153 to 8/154
8/160A to 8/162*	8/160A to 8/162*
*Including all stroke pp	
8/163 to 8/164	8/163 to 8/164
8/165 to 8/166B	8/165 to 8/166B
8/170A to 8/172	8/170A to 8/172
8/175 to 8/176	8/175 to 8/176
8/181 to 8/182	8/181 to 8/182

***Remove old pages***

***Insert new pages***

8/185 to 8/186B	8/185 to 8/186B
8/201 to 8/204	8/201 to 8/204
8/228A to 8/228D	8/228A to 8/228D
8/231 to 8/234B	8/231 to 8/234D
8/242A to 8/242D	8/242A to 8/242D
8/242G to 8/242H	8/242G to 8/242H
8/246C to 8/248	8/246C to 8/248
8/253 to 8/254B	8/253 to 8/254B
8/255 to 8/258*	8/255 to 8/258B*
*Including all stroke pp	
8/260A to 8/260B	8/260A to 8/260B
8/271 to 8/272	8/271 to 8/272B

**Index**

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Index 9/1 to Index 9/36	Index 1 to Index 36
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**You have now finished filing Volume 2**

**Operator's File**

***Remove old pages***

***Insert new pages***

**Preliminary Pages**

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i to ii	i to ii
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**Library of Clauses**

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14A to 18*	14A to 18*
*Including all stroke pp	
25 to 26	25 to 26
38A to 38B	38A to 38B
55 to 56	55 to 56
59 to 60B	59 to 60B
87 to 94	87 to 90
98U to 98V	98U to 98V
98W to 98Z	98W to 98Z
113 to 114	113 to 114
117 to 118B	117 to 118D
122A to 122F	122A to 122H
125 to 128B	125 to 128B/2
132A to 132B	132A to 132B
133 to 134B	133 to 134B
136C to 136D	136C to 136D
136E to 136F	136E to 136H
137 to 138	137 to 138
139 to 142	139 to 142
145 to 164B*	145 to 164B
*Including all stroke pp	

***Remove old pages***

166B/1 to 166B/2  
173 to 174  
175 to 178  
182C to 184\*  
\*Including all stroke pp  
193 to 194  
206A to 206B  
207 to 208  
215 to 218\*  
\*Including all stroke pp  
236A to 236D  
243 to 244  
244B/1 to 244B/4  
244Q to 244R  
244Z/1 to 244Z/2  
244Z/5 to 244Z/6  
247 to 250  
264G to 264H  
264U to 264V  
268E to 270\*  
\*Including all stroke pp  
277 to 278  
280A to 280D  
283 to 284  
286A to 288\*  
\*Including all stroke pp  
292E to 292F  
307 to 308

***Insert new pages***

166B/1 to 166B/2  
173 to 174  
175 to 178  
182C to 184\*  
  
193 to 194  
206A to 206B  
207 to 208  
215 to 218D\*  
  
236A to 236D  
243 to 244  
244B/1 to 244B/4  
244Q to 244R  
244Z/1 to 244Z/2  
244Z/5 to 244Z/6  
247 to 250B  
264G to 264H  
264U to 264X  
268E to 270\*  
  
277 to 278  
280A to 280D  
283 to 284  
286A to 288B\*  
  
292E to 292F  
307 to 308B

**You have now finished filing the Operator's File**