

FILING INSTRUCTIONS

RELEASE 77

Below are the filing instructions for Release 77 of *Practical Commercial Precedents*. Please remove and discard the specified old pages and insert the new ones as indicated below. However, before filing this release, please ensure that Release 76 has been filed. The filing record card indicates details of the most recently filed release.

Remember to look at the illustrated filing guide at the end of the Service Information section if you have any difficulty filing in the new pages.

The checklist (which you will find behind these filing instructions) contains a complete list of pages your looseleaf should contain after you have filed this release.

For the most up-to-date version of these filing instructions, please visit <http://www.sweetandmaxwell.co.uk>.

VOLUME 1

	<i>Remove old pages</i>	<i>Insert new pages</i>
Filing Instructions	1 – 4	1 – 4
Checklist	1 – 14	1 – 14
Service Information	Service Information/1 – 6	Service Information/1 – 8
Tables		
Supplementary Table of Cases <i>*Insert before Cases/1</i>	————	Suppcases/1 – Suppcases/2*
Supplementary Table of Statutes <i>*Insert before Statutes/1</i>	————	Suppstatutes/1 – Suppstatutes/2*
Supplementary Table of Statutory Instruments <i>*Insert before Statutory Instruments/1</i>	————	SuppSIs/1 – SuppSIs/2*
A Company Administration	A0/3 – A0/4 A1/1 – A1/2	A0/3 – A0/4 A1/1 – A1/2

A1/11 – A1/12	A1/11 – A1/12
A2/1 – A2/2	A2/1 – A2/2
A3/1 – A3/2	A3/1 – A3/2
A3/11 – A3/14	A3/11 – A3/14
A6/1 – A6/2	A6/1 – A6/2
A6/11 – A6/12	A6/11 – A6/12
A8/1 – A8/2	A8/1 – A8/2

D Sale of Shares and Businesses

D1/47 – D1/48	D1/47 – D1/48
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You have now finished filing Volume 1

VOLUME 2

Remove old pages

Insert new pages

E Employment

E1/1 – E1/2	E1/1 – E1/2B
E1/15 – E1/16	E1/15 – E1/16B
E1/41 – E1/46	E1/41 – E1/46
E2/1 – E2/2	E2/1 – E2/2
E2/11 – E2/12	E2/11 – E2/12
E2/15 – E2/16	E2/15 – E2/16B
E2/19 – E2/22	E2/19 – E2/22B
<i>*Do not remove</i> <i>E2/33 – E2/34*</i>	E2/33 – E2/34
E2/35 – E2/48	E2/35 – E2/48B
E2/51 – E2/52	E2/51 – E2/52
E2/71 – E2/76	E2/71 – E2/76
E3/17 – E3/20	E3/17 – E3/20
E3/25 – E3/28	E3/25 – E3/28B
E3/41 – E3/42	E3/41 – E3/42
E4/1 – E4/2	E4/1 – E4/2
E4/13 – E4/16	E4/13 – E4/16
E4/19 – E4/20	E4/19 – E4/20
E4/20A – E4/20B	E4/20A – E4/20B
E4/21 – E4/22	E4/21 – E4/22
E4/41 – E4/44	E4/41 – E4/44
E5/15 – E5/18	E5/15 – E5/18
E6/15 – E6/16	E6/15 – E6/16
E7/1 – E7/2	E7/1 – E7/2
E7/11 – E7/14	E7/11 – E7/14
E7/21 – E7/22	E7/21 – E7/22
E9/1 – E9/8	E9/1 – E9/8
E9/13 – E9/14	E9/13 – E9/14
E9/19 – E9/22	E9/19 – E9/22
E9/27 – E9/28	E9/27 – E9/28
E9/35 – E9/36	E9/35 – E9/36
E9/39 – E9/58	E9/39 – E9/58B
E9/61 – E9/66	E9/61 – E9/66

E9/69 – E9/72
E9/91 – E9/98

E9/69 – E9/72
E9/91 – E9/98B

Index to Volume 2

**Insert before
Index2/1*

Supplementary Index2/1 –
Supplementary Index 2/2*

You have now finished filing Volume 2

VOLUME 4

Remove old pages

Insert new pages

O Credit and Finance

O1/3 – O1/4	O1/3 – O1/4
O1/29 – O1/30	O1/29 – O1/30
O1/39 – O1/42	O1/39 – O1/42
O1/47 – O1/48	O1/47 – O1/48B
O1/63 – O1/64	O1/63 – O1/64
O1/69 – O1/70	O1/69 – O1/70
O1/99 – O1/100B	O1/99 – O1/100B
O1/103 – O1/104	O1/103 – O1/104
O3/13 – O3/14	O3/13 – O3/14
O3/17 – O3/18	O3/17 – O3/18
O3/23 – O3/24	O3/23 – O3/24
O4/1 – O4/4	O4/1 – O4/4B
O4/9 – O4/12	O4/9 – O4/12
O4/21 – O4/22	O4/21 – O4/22
O4/27 – O4/28	O4/27 – O4/28B
O4/33 – O4/34	O4/33 – O4/34
O4/39 – O4/40	O4/39 – O4/40
O4/63 – O4/66	O4/63 – O4/66
O5/1 – O5/6	O5/1 – O5/6
O5/9 – O5/12	O5/9 – O5/12B
O5/15 – O5/18	O5/15 – O5/18
O5/63 – O5/66	O5/63 – O5/66
O5/71 – O5/72	O5/71 – O5/72
O6/3 – O6/4	O6/3 – O6/4
O6/21 – O6/26	O6/21 – O6/26
O6/31 – O6/34	O6/31 – O6/34
O6/61 – O6/64	O6/61 – O6/64
O7/1 – O7/4	O7/1 – O7/4
O7/23 – O7/24	O7/23 – O7/24
O7/29 – O7/32	O7/29 – O7/34
O7/63 – O7/64	O7/63 – O7/64
O8/1 – O8/2	O8/1 – O8/2
O8/21 – O8/24	O8/21 – O8/24
O8/29 – O8/30	O8/29 – O8/30
O9/3 – O9/4	O9/3 – O9/4

FILING INSTRUCTIONS

O9/21 – O9/22	O9/21 – O9/22
O9/25 – O9/28	O9/25 – O9/28
O9/33 – O9/34	O9/33 – O9/34B
O10/21 – O10/22	O10/21 – O10/22
O10/33 – O10/34	O10/33 – O10/34
O11/3 – O11/4	O11/3 – O11/4
O11/31 – O11/32	O11/31 – O11/32

S Insolvency

S1/11 – S1/12	S1/11 – S1/12
S2/11 – S2/12	S2/11 – S2/12
S3/11 – S3/12	S3/11 – S3/12

Index to the Work

**Insert before
Index4/1*

Supplementary Index 4/1 –
Supplementary Index 4/2*

You have now finished filing this release